



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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February 7, 2014

Mr. John Zimmerman, President
MTI College
5221 Madison Avenue
Sacramento, CA 95841

Dear President Zimmerman:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on January 8-10, 2014, considered the Institutional Self Evaluation Report and the Report of the External Evaluation Team that visited MTI College October 14-17, 2013.

The Commission took action to **reaffirm accreditation** with the requirement that the College complete a **Follow-Up Report** that must be submitted by **October 15, 2014**. Reaffirmation with a Follow-Up Report is granted when an institution is found to substantially meet or exceed the Eligibility Requirements, Accreditation Standards, and Commission policies, but recommendations on a small number of issues should be addressed.¹ The Report should demonstrate that the institution has addressed the recommendations noted below, resolved the deficiencies, and now meets Eligibility Requirements and Accreditation Standards.

Need to Correct Deficiencies

The Accreditation Standards, as an integrated whole, represent indicators of academic quality and institutional effectiveness. Deficiencies in any Standard will impact quality at an institution, and ultimately the educational environment and experiences of students. The Commission found the College deficient in meeting the following Accreditation Standards: II.B.3.e, II.C.1.b, and II.C.1.c.

Please note that under U.S. Department of Education regulations, institutions found out of compliance with any Standards are expected to correct the deficiencies within a period not to exceed two years, or the Commission must take action to terminate accreditation. MTI College should fully resolve the noted deficiencies by October 2015.

Recommendation 1: In order to meet Standards, the team recommends that the College formalize a process for periodic review of admission and assessment tests for validity and bias. The College should develop a process to periodically and formally review the assessment tests it uses for

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admission and placement purposes for validity and possible bias, and to use the results of reviews to make changes, if warranted, to the tests (II.B.3.e).

Recommendation 2: In order to meet Standards, the team recommends that the library expand its access to include resources to support the general education curriculum. Instruction in information competency for general education should be provided as well (II.C.1.b, II.C.1.c).

MTI College conducted an educational quality and institutional effectiveness review as part of its self evaluation. The Commission suggests that the plans for improvement of the institution included in its self evaluation efforts be taken into account in the continuing improvement of the College.

The External Evaluation Report that was sent to the institution provides details of the team's findings with regard to each Eligibility Requirement and Accreditation Standard and should be read carefully and used to understand the team's findings.

The recommendations contained in the External Evaluation Report represent the best advice of the peer evaluation team at the time of the visit, but may not describe all that is necessary to come into compliance. Institutions are expected to take all action necessary to comply with Eligibility Requirements, Accreditation Standards, and Commission policies. The Commission wishes to remind you that while an institution may concur or disagree with any part of the Report, MTI College is expected to use the External Evaluation Report to improve educational programs and services and to resolve issues identified by the Commission.

I have previously sent you a copy of the External Evaluation Team Report. Additional copies may now be duplicated. The Commission requires that the College give the Institutional Self Evaluation Report, the External Evaluation Team Report, and this letter appropriate dissemination to College staff and to those who were signatories of the College Self Evaluation Report. This group should include the campus leadership, and the Board of Trustees.

The Commission also requires that the College's Institutional Self Evaluation Report, the External Evaluation Team Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. *Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.* If you would like an electronic copy of the External Evaluation Team Report, please contact Commission staff.

Mr. John Zimmerman, President
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February 7, 2014

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring integrity, effectiveness, and educational quality.

Sincerely,

A handwritten signature in black ink that reads "Barbara A. Beno". The signature is written in a cursive style.

Barbara A. Beno, Ph.D.
President

BAB/tl

¹Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (<http://www.accjc.org/college-reports-accjc>).